Prevent the spread of infection by maintaining high standards of hygiene, including hand washing and regular cleaning and disinfection of surfaces. This will help prevent COVID-19 spreading in schools, as well as other infectious diseases. If you have any general questions or concerns, please contact Jonathan Lewis (07920 160402) or Emma Dean (01223 703514). To notify a case(s), please call the Health Protection Team of Public Health England on 0300 303 8537 (option 9). If the matter is not urgent you can also email eoe.crc@phe.gov.uk. GUIDANCE: Visit gov.uk/coronavirus for detailed schools guidance, including cleaning and the use of Personal Protective Equipment (PPE) in schools.

**SUSPECTED case in child or staff member**

If the child is in the setting – isolate away from others and send home. (refer to PPE guidance if personal care is required within 2m)

Clean and disinfect rooms the suspected case was using – ensure appropriate PPE (gloves and an apron) are used.

Advise that the child/staff member gets tested online via nhs.uk/coronavirus

Ensure child/staff member isolates at home for 7 days (from date on onset of symptoms) and until no fever for 48 hours. The rest of the household need to isolate for 14 days.

Result of test

- **Negative**
  - Child/staff member can return once well for 48 hours and no one in their household or support bubble has symptoms and they have not been asked to isolate for 14 days.

- **Positive**
  - Ensure that the rooms the suspected case was using are cleaned and disinfected – ensure appropriate PPE (gloves and an apron) are used.

**CONFIRMED case(s) in child or staff member**

Ensure child/staff member isolates at home for 7 days (from date on onset of symptoms) and until no fever for 48 hours.

Contact PHE to notify single case, who will complete a risk assessment

The PHE will undertake an assessment to determine if any contacts in the setting need to isolate at home for 14 days. (Their wider household will NOT need to isolate).

If appropriate, PHE will provide letters to settings to send out:
- to contacts, required to isolate for 14 days
- to all pupils and staff, advising on symptoms and how to get tested, if symptomatic.

If further suspected or confirmed cases notify PHE.

The affected children/staff will need to go home and isolate for 7 days from the onset of symptoms (the rest of the household need to isolate for 14 days.)

Cases and contacts can return to school once the isolation period is completed.

**Five principles**

- Wash your hands
- Seal group numbers
- Declutter and reduce sharing
- Avoid/reduce e mixing
- Clean!